

# Coláiste Éamonn Rís Loch Garman



# Christian Brothers Secondary School Wexford

Principal: Mr. M. McMahon M.A., H.D.E.  
Deputy Principal: Mr. J. Hegarty B.A., H.D.E.  
Deputy Principal: Mr. J. Nolan M.A., H.D.E.  
10/09/2024.

Loch Garman

Phone: Office 053 9141391

Dear Parent(s)/Guardian(s),

I hope your son is settling in well on his return to school. Please note the following:

1/ Second Year students should not have to bring texts to school. Some teachers may want students to bring in the hard copy of workbooks and that is ok. Any parent experiencing difficulties in uploading e-copy of a book or has any issue regarding the student device should contact Mr Davey ([fdavey@wexfordcbs.ie](mailto:fdavey@wexfordcbs.ie)). Please ensure that your son has his device fully charged each evening in preparedness for the following school day.

2/ Please ensure that your son has his name written on all his property especially items of uniform.

3/Reminder to make sure your son is winter ready by purchasing a school jacket ahead of the change in weather if you haven't already done so. Available from O'Neills website ([oneills.com](http://oneills.com)) or local stores.

4/Please make sure you can access to VSWare to monitor your son's attendance, behaviour flags etc. Any issues re access contact Mr Nolan ([inolan@wexfordcbs.ie](mailto:inolan@wexfordcbs.ie)).

5/Supervised study is also available Monday-Wednesday from 4pm-6pm and Thursday 3pm-5pm. Contact Mr Howlin if interested. Reserve a place by emailing Mr Howlin- [dhowlin@wexfordcbs.ie](mailto:dhowlin@wexfordcbs.ie) giving your son's name, class and day(s) you wish to avail of the facility. His journal will be stamped each day to prove attendance.

6/Reminder that Second Year students are not allowed to use a mobile phone on the school premises. Phones will be confiscated for the duration of the day if this occurs. More serious sanctions will be imposed on students in repeated breach of this rule. Any parent/guardian who needs to convey a message to his/her son during the school day should contact the school office.

7/Please make sure your notifications on VSWare are enabled to receive email communication from the school.

8/ Free supervised study will be provided in Room 5 on Thursdays and Fridays for students from 2.45pm-3.45pm who need to wait for a bus or lift. Reserve a place by emailing Mr Howlin- [dhowlin@wexfordcbs.ie](mailto:dhowlin@wexfordcbs.ie)

9/ Attendance-It is very important that your son attends every day. If you are having difficulties getting your son to attend please advise us at an early stage (Class Tutor and Assistant Year Head) as once bad habits develop they are hard to sort out. Poor attendance is closely aligned with poor academic performance. Please note that we are obliged to report any student missing more than twenty school days to TUSLA.

If your son is absent from school with your consent, please update VSWare as soon as possible. If your son is absent from school for the first class in the morning or afternoon, you will receive a text message from the school to inform you of same. If you change your mobile number/address please let us know as soon as possible in order to ensure that you are receiving communications from the school. Do not share your VSWare login details with your son. Please contact staff by means of your own e-mail or VSWare and not through your son's account.



10/Signing Out-If your son needs to attend an appointment during the school day, he must be collected by a parent/guardian and notification put on VSWare in advance of collection if at all possible. Should your son need to be collected due to illness, you will be contacted by the school office.

11/If your son misses classes while representing the school for sport or any other co-curricular or extra-curricular activity it is important to note that he must catch up on notes, homework etc.

12/Your son should have all his books and stationery by the end of this week. Use codes on new books provided to download e-copy on device. Any queries re school books to [mbaker@wexfordcbs.ie](mailto:mbaker@wexfordcbs.ie)

13/The board of management has decided to bring in a bus fee of €5 for all trips this academic year to cover a part of the significant cost of transport borne by the school. The money will be collected by card on the day of the match/trip unless indicated otherwise by the team manager/trip organiser before the students leave the school. Cash will not be accepted except under extenuating circumstances.

14/The school canteen is up and running again. Full dinners are available each day. See social media for menu etc.

15/Your son should have his homework for each day noted in his school journal.

Parent(s)/Guardian(s) are asked to sign the journal each week.

16/If you have any concerns or questions in relation to your son in school please let us know. Your query or concern should be relayed in the first instance to his Class Tutor, Assistant Year Head or Year Head. Concerns of a more serious nature should be relayed to one of the Deputy Principals or Principal.

Queries regarding SEN to the SEN Co-ordinator Ms Connell. Queries regarding counselling or careers to the Guidance Counsellors. Queries re changing subjects to Mr Nolan (Deputy Principal). Second Year Year Head: Mrs Turner- [hturner@wexfordcbs.ie](mailto:hturner@wexfordcbs.ie)

Second Year Assistant Year Head: Ms Marchese- [dmarchese@wexfordcbs.ie](mailto:dmarchese@wexfordcbs.ie)

Boland Class Tutor: Mr Gannon- [pgannon@wexfordcbs.ie](mailto:pgannon@wexfordcbs.ie)

Heaney Class Tutor: Ms Marchese- [dmarchese@wexfordcbs.ie](mailto:dmarchese@wexfordcbs.ie)

Meehan Class Tutor: Mr Davey- [fdavey@wexfordcbs.ie](mailto:fdavey@wexfordcbs.ie)

Yeats Class Tutor: Mr Kehoe- [mkehoe@wexfordcbs.ie](mailto:mkehoe@wexfordcbs.ie)

SEN: Ms Connell- [mconnell@wexfordcbs.ie](mailto:mconnell@wexfordcbs.ie)

Guidance: Ms Martin- [cmartin@wexfordcbs.ie](mailto:cmartin@wexfordcbs.ie) or Mr Tynan- [ttynan@wexfordcbs.ie](mailto:ttynan@wexfordcbs.ie)

Deputy Principal: Mr Hegarty- [jhegarty@wexfordcbs.ie](mailto:jhegarty@wexfordcbs.ie)

Deputy Principal: Mr J. Nolan- [jnolan@wexfordcbs.ie](mailto:jnolan@wexfordcbs.ie)

17/Your son's CBA Roadmap is now available on the school website. Please keep an eye dates to support your son.

18/Save the date-Second Year P/T Meeting Tuesday 7<sup>th</sup> January 4.15pm-6.45pm.

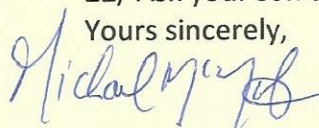
19/Christmas Exams-Week of 25<sup>th</sup> November.

20/Thank you to all those who have paid the various fees for locker, pitch etc. Payment are still being taken via Payments tab on the school website ([www.wexfordcbs.ie](http://www.wexfordcbs.ie)).

21/ Child Protection concerns or issues if any should be brought to the attention of the Designated Liaison Person (DLP) Mr McMahon- [principal@wexfordcbs.ie](mailto:principal@wexfordcbs.ie) or in the event of his unavailability the Deputy Designated Liaison (DDL) Mr Hegarty.

22/ Ask your son about the Drop and Read initiative. Thank you.

Yours sincerely,

 (Principal)